

IBEX SKI CLUB
P.O. Box 1542
Palatine, Illinois 60078
Board of Directors Policy #25
Website Maintenance

The Ibox website shall be maintained by a “Webmaster” specifically identified and nominated by the Board of Directors. The BOD shall ensure this position is filled by May 1st.

To facilitate website consistency, website content must be submitted to the Webmaster through a current member of either the Board of Directors or the Executive Board.

Website content includes, but not limited to, the following:

1. All information related to an area of interest addressed by a member of the Executive Board must be submitted from the current person holding that position.
2. Information related to the Board of Directors duties (policy communications, elections, etc.) must be submitted by a member of the Board of Directors.
3. Modifications to the website layout need to be reviewed and agreed with a majority vote by the Board responsible for the content in question. Where responsibility is not clear, the modification will be at the discretion of the Executive Board.

It is the submitting member’s responsibility to ensure their area of representation is communicated to the Webmaster on a timely basis and that the information is updated to the website accurately.

Approved: March 12, 2008
Revised: December 10, 2014
Revised: April 23, 2018

Jean Bagel _____	Kathy Burns _____
Denise Boba _____	Lou DiFrancisco _____
Ed Bendickson _____	Pam Chiechi _____
Ed Fee _____	Paula Hiller _____
Jim Malinowski _____	Joe Davis _____